IPEd.
To advance the
profession of editing

New course from SfEP for members of Australian societies of editors

January 2016

The Society for Editors and Proofreaders (SfEP) in the UK has added a new online course to its repertoire. These courses are available at a discounted rate to all members of Australian societies of editors.

Understanding Academic References and Citations (References) will guide you through the most widely used academic referencing systems with examples, instructions and exercises. It will show you how to ensure bibliographies and citations meet standard practice and include newer types of citation such as URLs and DOIs. It will also cover using *ReferenceChecker* software to check references against in-text citations. For full details please see [References page on the SfEP website](#).

Other course available from SfEP include:

Introduction to Proofreading (P1) – Ideal for those starting out in their career, taking about 10 hours to complete online.

Proofreading Progress (P2) – A refresher course and a way to further develop skills in proofreading with the support of an experienced personal tutor, who will provide written feedback on assignments as well as telephone or email support. (We already have one tutor in Australia who works with SfEP.)

Introduction to Copyediting (CE1) – Ideal for anyone starting out in a career in copyediting, taking about 15–20 hours to complete.

Copyediting Progress (CE2) – A refresher course and a way to advance your skills, during which you will be assigned an experienced personal tutor, who will provide written feedback on assignments as well as telephone or email support.

Successful completion of either P1, P2, CE1 or CE2 will qualify you to join IPEd's mentoring scheme; successful completion of P2 or CE2 will qualify you to join the SfEP mentoring scheme.

Introduction to Fiction Editing – An overview of the subject, this course discusses some of the areas unique to fiction such as plot, voice, point of view, dialogue and narrative consistency as well as how to assess a manuscript, how to work on a text, critiques, synopses and blurbs.

Brush Up Your Grammar – For those who've forgotten or are hazy about the rules of English grammar. It's suitable for anyone working with text and hoping to gain confidence in their writing or editing. The online course should take about 20 hours to complete.

Note: As some differences exist between British and Australian standards for copyediting and proofreading marks, a PDF of the Australian mark-up symbols will also be available.

Upcoming courses: Editing with Word; Medical Editing; Introduction to Web Editing Skills; new proofreading and copyediting courses to sit between the current P1 and P2, and CE1 and CE2.

Course information and online booking

Course information and booking details are on the [SfEP website](#).

Under Online courses, Step 1, select 'IPEd member' to show the course fees in sterling. In the payment section apply the relevant code listed below.

P1 and CE1:   £107 or about A$218   code IPEDSCT1403

P2, CE2, Fiction Editing, Grammar, References: £161, or about A$328   code IPEDSCT1404

A handling charge of £3, around A$6, will be applied to credit card payments.

Note: To enable verification of your membership, please insert the **name of your Society of Editors** in the bottom section (where it asks you to specify an organisation requiring you to take this course). Also let your membership officer know that you have registered for a course.